

**HOSPITALITY HOTEL OPERATIONS
CERTIFICATE**

PROGRAM PLANNING GUIDE

Course Number	Course Title	Class	Hours Per Week			Credit
			Lab	Work/ Clinical		
<u>FALL SEMESTER</u>						
HRM 110	Introduction to Hospitality & Tourism	3	0	0		3
HRM 120	Front Office Procedures	3	0	0		3
HRM 210	Meetings & Event Planning	3	0	0		3
<u>SPRING SEMESTER</u>						
CUL 110	Sanitation and Safety	2	0	0		2
HRM 245	Human Resources Management-Hosp	3	0	0		3

TOTAL COMPLETION REQUIRMENT 14 SEMESTER CREDIT HOURS



Date Revised: April, 2017
 POS Start Date: 2017*FA
 Revisions: Name Change
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