

**BUSINESS ADMINISTRATION: HUMAN RESOURCES MANAGEMENT  
HUMAN RESOURCES MANAGEMENT  
Certificate**

**PROGRAM PLANNING GUIDE**

Course Number	Course Title	Class	Hours Per Week		Credit
			Lab	Work/ Clinical	
<b><u>SECOND SEMESTER</u></b>					
BUS 153	Human Resources Management	3	0	0	3
BUS 217	Employment Law and Regs	3	0	0	3
<b><u>THIRD SEMESTER</u></b>					
BUS 234	Training and Development	3	0	0	3
BUS 256	Recruit Select & Per Plan	3	0	0	3
BUS 258	Compensation and Benefits	3	0	0	3

**TOTAL COMPLETION REQUIRMENT 15 SEMESTER CREDIT HOURS**

