



2020*FA*D25800

WAKE TECHNICAL COMMUNITY COLLEGE
 PROGRAM PLANNING GUIDE
ACCOUNTING AND FINANCE (D25800)
DIPLOMA

The Accounting Diploma provides students with a basic accounting skill set and overall knowledge enhanced by selected accounting electives and a potential cooperative education experience. After the Accounting Diploma is started, a student may elect to pursue an A.A.S Degree in Accounting or after the Accounting Diploma is awarded, a student may return to Wake Tech to earn an A.A.S. Degree in Accounting.

Course Title	Hours Class	Hours Lab	Hours Credit
FIRST SEMESTER			
ACC 120 Principles of Financial Accounting U	3	2	4
BUS 115 Business Law I U	3	0	3
CIS 110 Introduction to Computers U	2	2	3
ENG 111 Writing and Inquiry U	3	0	3
Total Semester Hours			13
SECOND SEMESTER			
ACC 121 Principles of Managerial Accounting U	3	2	4
ACC 129 Individual Income Tax	2	2	3
ACC 140 Payroll Accounting	1	3	2
ACC 149 Introduction to Accounting Spreadsheets	1	3	2
ACC 150 Accounting Software Applications	1	3	2
Total Semester Hours			13
THIRD SEMESTER			
ACC 215 Ethics in Accounting	3	0	3
ACC 130 Business Income Tax	2	2	3
ECO 151 Survey of Economics	3	0	3
_____*Major Elective	3	-	3
(Choose approximately 3 credit hours from the Major Elective List on next page)			
Total Semester Hours			12

TOTAL COMPLETION REQUIREMENT 38 SEMESTER CREDIT HOURS

*This program planning guide is for advising purposes only and is subject to change.
 Only the registrar can determine if students have met all requirements for graduation.

***MAJOR ELECTIVE LIST**

Students must select **three semester hours** from the following list of elective courses in order to complete the requirements for the Accounting diploma. Students should consult with their Accounting Advisor each semester about course selections. Students should consult WebAdvisor for course offerings each semester. Note: the courses that are offered each semester will vary. We do not promise to offer any specific course in both Fall and Spring semesters.

Course Title			Hours Class	Hours Lab	Hours Credit
ACC	132	N.C. Business Taxes	1	3	2
ACC	152	Advanced Software Applications	1	3	2
ACC	240	Government & Not-for-Profit Accounting	3	0	3
ACC	268	Information Systems & Internal Controls	3	0	3
BUS	121	Business Math	2	2	3
BUS	225	Business Finance	3	0	3
WBL	111	Work-Based Learning I (10 hours/week)	0	0	1
WBL	112	Work-Based Learning I (20 hours/week)	0	0	2

As you complete the Accounting diploma, you will complete courses where you are eligible to earn the below **ACCOUNTING CERTIFICATES**:

- *C25800A Accounting Core Certificate
- *C25800B Income Tax Preparer Certificate
- *C25800C Payroll Accounting Clerk Certificate

If you would like to ADD the eligible certificates earned you will need to contact your advisor.