

BUSINESS & PUBLIC SERVICES TECHNOLOGIES

HOSPITALITY MANAGEMENT

Hospitality Management Degree - A25110

-Day and online

The Hospitality Management curriculum prepares students to understand and apply the administrative and practical skills needed for supervisory and managerial positions in hotels, motels, resorts, inns, restaurants, institutions, and clubs.

Course work includes front office management, guest services, sanitation, menu writing, quality management, purchasing, and other areas critical to the success of hospitality professionals.

Upon completion, graduates should qualify for supervisory or entry-level management positions in food and lodging including: front office, reservations, housekeeping, purchasing, dining room, and marketing. Opportunities are also available in the support areas of food and equipment sales.

Hospitality Management Diploma - D25110A

-Day

The hospitality management diploma prepares students to understand and apply the administrative and practical skills needed for positions in the hospitality industry. It also applies advanced classes in the hospitality and business field. Students may also choose concentrations in restaurant or hotel management. Course work includes guest services, human resource management, and other areas critical to the success of hospitality professionals. Upon completion, graduates should qualify for entry level supervisory or management training positions in the hospitality industry.

Hospitality Restaurant Management Certificate - C25110D

-Day

The restaurant management certificate prepares students to understand and apply the administrative and practical skills needed for positions in the restaurant industry. Course work includes guest services, sanitation, human resource management, and other areas critical to the success of restaurant professionals. Upon completion, graduates should qualify for entry level supervisory or management training positions in the restaurant industry.

Hospitality Event Coordinator Certificate - C25110G

-Day Only

The event management certificate prepares students to understand and apply the administrative and practical skills needed for positions in the field of meeting and convention planning. Course work includes guest services, event planning, marketing, and other areas critical to the success of industry professionals. Upon completion, graduates should qualify for entry level supervisory or management training positions in the meeting and convention planning field.

Hospitality Hotel Operations Certificate - C25110H

-Day

The hotel management certificate prepares students to understand and apply the administrative and practical skills needed for positions in the hotel industry. Course work includes guest services, sanitation, human resource management, and other areas critical to the success of hotel professionals. Upon

completion, graduates should qualify for entry level supervisory or management training positions in the hotel industry.

PROGRAM SEQUENCE

First Semester

CUL 110	Sanitation and Safety	2
ENG 111	Writing and Inquiry.....	3
HRM 110	Introduction to Hosp & Tourism	3
MAT 110	Math Measurement & Literacy	3
OST 137	Office Applications.....	3

Second Semester

CUL 135	Food and Beverage Service	2
CUL 135A	Food and Beverage Service Lab	1
HRM 245	Human Resource Mgmt- Hosp.....	3
CUL 142	Fundamentals of Food	
or		
CUL 140	Culinary Skills I	5
HUM 115	Critical Thinking.....	3

Third Semester

HRM 220	Cost Control - Food and Beverage.....	3
HRM 275	Leadership-Hospitality	3
HRM 240	Marketing for Hospitality	3

Fourth Semester

WBL 112	Work-Based Learning I.....	2
SPA 120	Spanish for the Workplace	3
HRM 210	Meetings & Event Planning	3
PSY 118	Interpersonal Psychology	3
— —	*Elective List I	3

Fifth Semester

ACC 175	Hotel and Restaurant Accounting.....	4
HRM 140	Legal Issues – Hospitality	3
HRM 275	Leadership-Hospitality	3
ENG 112	Writing/Research	3
	Elective List II.....	2

Complete Hospitality Restaurant Management certificate (C25110D): CUL 110, HRM 110, HRM 225, HRM 245, CUL 135 and CUL 135A

Complete Hospitality Event Coordinator certificate (C25110G): HRM 110, HRM 240, CUL 135/A, CUL 110and HRM 210

Complete Hospitality Hotel Operations certificate (C25110H): CUL 110, HRM 110, HRM 120, HRM 210 and HRM 245.

Complete Hospitality Management diploma (D25110): CUL 110, ENG 111, HRM 110, MAT 110, HRM 140, HRM 240, HRM 220, HRM 245; HRM 210, CUL 135/A, OST 137, HRM 280; Take one course from HRM 120 or HRM 225

Elective List I (Select one or both courses from the following list):
 HRM 120 Front Office Procedures3
 HRM 225 Beverage Management.....3

Elective List II (Select one or both courses from the following list):
 CUL 130 Menu Design2
 CUL 214 Wine Appreciation

Graduation Requirements 66 Credit Hours