

Application is for Fall

 Application is for Spring

Deadline for Submission for Fall is May 15th and Spring is Sept 15th

Last Name	First Name	Student ID#	
Phone	Email		
Address	City	State	Zip

Satisfaction of Admissions Requirements

All pre-curriculum class work, SAT/ACT score, college placement test scores, associates' degree, bachelor's degree, and high school GPA must be **within 10 years** of the first MED class you are applying for.

Admission Requirements Checklist

- I have current GPA of at least a 2.0.

READING / ENGLISH: proficiency should be satisfied by completion of any **ONE** of the following:

- Completion of ENG 111 or equivalent with a minimum grade of "C"
- Completion of prerequisites to be eligible to register for ENG 111 without co-requisite
- Have a 2.8 or higher unweighted high school GPA within the past 10 years
- Provide satisfactory scores on NCDAP, COMPASS, ACCUPLACER, ASSET, SAT, ACT, GED, or HiSET
- Provide proof of completion of an associate or bachelor's degree

MATH: proficiency should be satisfied by completion of any **ONE** of the following (*within the past 10 years*):

- Completion of MAT 110 with a minimum grade of "C"
- Completion of prerequisites to be eligible to register for MAT 110 without co-requisite
- Have a 2.8 or higher unweighted high school GPA within the past 10 years
- Provide satisfactory scores on NCDAP, COMPASS, ACCUPLACER, ASSET, SAT, ACT, GED, or HiSET
- Provide proof of completion of an associate or bachelor's degree

NOTE:

- College-level math courses and/or placement test scores, including SAT and ACT, must have been completed **within ten years** of applying for pre-Medical Assisting status
- All transcripts must be original and come from the originating source. Copies of transcripts are not acceptable. Transcript request form(s) may be obtained from the Admissions Office.
- Suitable substitutions for BIO 161 are BIO 163, BIO 165 AND 166, or BIO 168 AND 169.
- Grades of "C" or better are required in all program-related curriculum classes.
- Only applicants who have met the above admissions requirements **and** have been accepted into the clinical program are allowed to register for the MED curriculum.

Other Coursework Completed:

Please provide the information below for all completed equivalent courses from Wake Technical Community College and any other institutions you have attended. Please indicate if you are currently enrolled in a course this semester and at what you school you are taking the course.

Complete	Credit for:	Name of College/University	Equivalent Course Name & Course #
<input type="checkbox"/>	ENG 111		
<input type="checkbox"/>	BIO 161*		
<input type="checkbox"/>	MAT 110**		

* This class must have been completed within 5 years from the start of the MED classes.

** This class must have been completed within 10 years from the start of the MED classes.

The clinical admissions procedure for MED is a two-part process utilizing both a first-come, first-served process and class completion. This procedure is used if there are more applicants who have met the minimum admission requirements (MAR) than there are available clinical spaces. Those applicants with the most general courses classes and with the earliest clinical application submission date will be selected for the available clinical slots.

General Courses:

Applicants can take the general education courses in the MED curriculum prior to beginning the MED classes. These classes include ENG 111, MAT 110, and BIO 161. Completion of each class with a "C" or better is worth one (1) point. Students with the most points and the earliest clinical application submission date will be selected for the available clinical slots.

I certify that all information is accurate to the best of my knowledge.

Signature of Applicant _____ Date _____

Wake Technical Community College is constantly evaluating the admissions procedures and reserves the right to make changes as the need arises.

Once an applicant has been offered a full-time space in the Medical Assisting program, he/she must complete the following by the deadline dates provided at orientation:

- Attend a mandatory departmental orientation to learn about clinical requirements
- Purchase a CastleBranch account for your background check, drug test, and online immunization tracking.
- Obtain health & immunization records and a physical exam which will be uploaded to an online account
- Begin Hepatitis B immunizations
- Become certified in CPR (American Heart Association BLS for Healthcare Providers) and certified in AHA Heartsaver First Aid.
- Secure professional liability insurance (charged to Health Sciences students as a fee to pay with tuition)
- Complete required drug testing and criminal background check as required by the college
- Complete and submit the Influenza Vaccine Verification form
- Comply with the Technical Standards outlined for the Medical Assisting program
- Provide documentation of health insurance

Technical Standards

Standard	Examples of Necessary Behaviors (not all inclusive)
Interpersonal abilities sufficient to interact with co-workers, patients, families and individuals from a variety of social, emotional, cultural and intellectual backgrounds.	Establish rapport with clients, families and colleagues.
Communication abilities sufficient for interaction with others in verbal and written form.	Collect and document assessment data. Explain treatment procedures. Obtain and disseminate information relevant to patient care and work duties.
Critical thinking ability sufficient for clinical judgment.	Identify cause and effect relationship in clinical situations. Apply knowledge from lecture, laboratory and clinical areas. Utilize basic mathematical skills.
Physical abilities sufficient to maneuver in small spaces, and reach or lift needed equipment/supplies.	Move around and within an exam room. Administer CPR. Transfer patients from stretchers and wheelchairs to exam table and back.
Gross and fine motor abilities sufficient to provide safe and effective patient care.	Move, calibrate, paws equipment and supplies including sharp instruments. Lift, transfer, and position mobile and immobile clients. Lift and carry at least thirty (30) pounds of weight safely.
Auditory ability sufficient to monitor and assess health needs.	Hears patients, cries of distress, sound of instruments and equipment being properly utilized, monitor vital signs.
Visual ability sufficient for physical assessment, performance of medical office/clinical procedures, and maintenance of environmental safety.	Observes client responses such as skin color and facial expression. Monitors vital signs. Reads records.
Tactile ability sufficient for assessment, and performance of medical office/clinical procedures.	Perform palpation techniques (venipuncture).
Emotional stability and mental alertness in performing in the medical assisting role.	Maintaining a calm and efficient manner in high stress/pressure situations with patients, staff, supervisors and colleagues.
Olfactory ability sufficient to perform medical office/clinical procedures.	Distinguish drugs and liquids or chemicals.

I have read and understand the technical standards required for Medical Assisting. I hereby declare that I am able to meet the above listed essential technical standards.

Name of Applicant (Print)

Signature of Applicant

Date

Please return to: hsadvising@waketech.edu OR Wake Tech PHSC, 2901 Holston Ln. Bldg A, Raleigh, NC 27610